



**West Georgia Regional Library System Board of Trustees
Called Meeting of the Executive Committee**

October 30, 2020 at 10:00 a.m.

This Special Called Meeting was held via teleconference per O.C.G.A. 50-14-1(g).

The meeting was called to order at 10:03 a.m. by Denise Askin, Chair.

Trustees in attendance:

Denise Askin
Tracy Crooks

Trustees absent:

Mike McPherson

Staff in attendance:

- Jeremy Snell, WGRLS Director
- Stephanie Irvin, WGRLS Deputy Director
- Kristy Greene, Assistant Director of Materials Management

New Business:

Appointment of Interim Director

Ms. Askin motioned to approve Stephanie Irvin as Interim Director effective November 1, 2020.

Motion to Approve Appointment of Interim Director - Askin; Second - Crooks; No Discussion; MOTION APPROVED: Vote 2-0.

Askin	Crooks
YES	YES



Approval of Signature Authority

Ms. Askin motioned Stephanie Irvin be given signature authority in position as Interim Director. This would remove signatory authority from Mr. Snell, making Ms. Irvin the signatory authority for WGRLS.

Motion to Approve Signatory Authority - Askin; Second - Crooks; No Discussion; MOTION APPROVED: Vote 2-0.

Askin	Crooks
YES	YES

Approval of Interim Director's Salary and Benefits

Ms. Askin proposed a salary of \$90,000 with applicable benefits starting November 1, 2020. Ms. Askin stated that she felt that was fair with asking Ms. Irvin to do two jobs. Ms. Crooks asked if this was the prorated amount based on previous discussion. Ms. Askin stated that this was the amount discussed in an email thread with the Executive Committee. Mr. Snell stated that this salary would maximize the state amount and the supplement would be a savings to the local budget. He also stated that health insurance would be paid out of state funds and taxes would be charged to both state and local. Ms. Crooks asked if this was the discussed prorated amount plus \$1,500. Ms. Askin responded that with the salary being \$90,000 it would be about a \$1,500 monthly increase and asked Mr. Snell to confirm, which he did. Ms. Askin stated that the goal is to have a Director by the end of the year, so this would not use the whole salary amount available.

Motion to Approve Interim Director's Salary and Benefits - Askin; Second - Crooks; MOTION APPROVED: Vote 2-0.

Askin	Crooks
YES	YES



The meeting adjourned at 10:14 a.m.

Minutes taken by Kristy Greene, Assistant Director of Materials Management

Minutes reviewed by Tracy Crooks, Secretary.