

REQUEST FOR PROPOSAL: LIBRARY LANDSCAPE AND PAVILION PROJECT

Carrollton, Georgia

The West Georgia Regional Library System Board of Trustees is soliciting sealed proposals for two interconnected projects: the construction of the Neva Lomason Memorial Library Pavilion and landscape improvements for the WGRLS Regional Office and the Neva Lomason Memorial Library in Carrollton, GA. Proposals will be received at the West Georgia Regional Library System Administrative Building, 124 W. Chandler Street, Carrollton, Georgia 30117.

Proposal Submission Deadline: Before 11:00 a.m. on Thursday, March 21, 2024

Mandatory Pre-Bid Meeting: Interested bidders are required to attend a mandatory pre-bid meeting on Monday, February 5, 2024 at 11:00 a.m. at the West Georgia Regional Library System Administrative Building, 124 W. Chandler Street, Carrollton, Georgia 30117

Submission Location: Upstairs conference room, West Georgia Regional Library System Administrative Building, 124 W. Chandler Street, Carrollton, Georgia 30117

Project Overview:

Scope of Work

1. Constructing an outdoor pavilion on Tract 2 and 3 of Lot 129 in the 10th District of Carroll County, Georgia, adjacent to the Neva Lomason Memorial Library Parking Lot on Barkers Alley. Refer to the "Neva Pavilion Bid Documents" for detailed project specifications.
2. Renovation of the landscape at the WGRLS Regional Office, including additional alternate improvements to the Neva Lomason Memorial Library and the proposed Neva Lomason Memorial Library Pavilion. The detailed scope is outlined in the document set "West Georgia Regional Library System Planting Improvements."

Evaluation Criteria:

Proposals shall be evaluated by the West Georgia Regional Library System based on the following criteria:

1. Total Proposal Amount – 50 points (maximum) - Amount of proposal as well as accuracy of estimate will be taken into account. Lowest proposal is not automatically maximum points. Alternates will be taken into account.
2. Project Experience & References - 50 points (maximum) - Highlight projects and experience of similar size and scope.

Based on the criteria above, all scores will be added up for a maximum score of 100. The Contractor with the highest total score will be selected for the project.

The West Georgia Regional Library System reserves the right to reject any and all Proposals, in whole or in part, with or without cause, and to waive informalities, technicalities or irregularities in the Proposals or the Contract Documents. Also, this project is of sufficient complexity that the West Georgia Regional Library System reserves the right to reject any contractor who does not have previous experience with projects of a similar nature and complexity.

The West Georgia Regional Library System, in its sole discretion, reserves the right to select the Proposer that it deems most advantageous to the West Georgia Regional Library System.

Submission Requirements:

All proposals shall be delivered to Stephen Houser, with the West Georgia Regional Library System at (770) 830-2233 ext.1010, address of 124 W. Chandler St. Carrollton, GA 30117, by the time and date specified above. Proposals shall include E-verify affidavit, certificate of insurance, and contractor licensing documentation. Proposals shall be submitted in triplicate, sealed and mailed or delivered to be received, no later than the above time and date.

Each Proposal shall be submitted in a sealed envelope with the Contractor's name on the outside of the envelope. The envelope shall clearly state : "Sealed Proposal for Library Landscape and Pavilion Project"

Main Contact:

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