



**West Georgia Regional Library System
Board of Trustees**

SUMMARY MINUTES

May 25, 2021 at 10:00 a.m.

[This meeting was held in person and via teleconference per O.C.G.A. 50-14-1(g).]

The meeting was called to order at 10:08 by Denise Askin, Chairman.

Trustees in Attendance:

- Denise Askin (Carroll County) - Chairman
- Mike McPherson (Carroll County) - Vice Chair
- Tracy Crooks (Douglas County) – Secretary
- Shannon Bentley (Douglas County)
- Urshla Dowdy (Douglas County)
- Beth Hammond (Heard County)
- Denney Rogers (Heard County)
- Keri Perkins (Haralson County)
- Jenna Barton (Paulding County)
- Pat Rakestraw (Paulding County)

Staff in Attendance:

- Stephen Houser, WGRLS Director
- Stephanie Irvin, WGRLS Deputy Director
- Justin Nobles, WGRLS Assistant Director of Technology

Absent:

- Tim Grizzard (Carroll County)
- Karen Tarpley (Haralson County)
- Elaine Stokes (Paulding County)

Guests:

- Amanda Wilkson, Bates Carter

ACTIONS TAKEN

- **APPROVED - Motion to Approve Agenda as Presented**
- **TABLED - Motion to Approve March 23, 2021 Regular Meeting Minutes**
- **APPROVED - Motion to approve FY2020 Audit Report as Presented by Bates Carter and Presented by Amanda Wilkson**
- **APPROVED - Motion to Approve the Reconciled First 9 Months of FY2021 Financial Statements as Presented**
- **APPROVED – Motion to Approve Finance Policy with Proposed Changes**

- **APPROVED – Motion to Approve the Final Version of the P-Card Policy**
- **APPROVED – Motion to Approve Meeting Room Policy and Form**
- **APPROVED - Motion to Approve Open Records Request Policy**
- **APPROVED – Motion for Approval of Firewall Contract**
- **APPROVED – Motion to Allow the Director to Research Accounting Outsourcing Options with the Terms Agreed Upon by the Board and Submit a Suggestion at the Next Meeting**

The meeting was adjourned at 11:59 a.m.