



West Georgia Regional Library System Finance Committee Meeting

SUMMARY MINUTES

May 25, 2021 at 9:00 a.m.

[This meeting was held in-person and via teleconference per O.C.G.A. 50-14-1(g).]

The meeting was called to order at 9 a.m. by Beth Hammond, Chairman.

Committee Members in Attendance:

- Beth Hammond, Chair
- Jenna Barton
- Shannon Bentley
- Keri Perkins

Staff in Attendance:

- Stephen Houser, WGRLS Director
- Stephanie Irvin, WGRLS Deputy Director
- Justin Nobles, Assistant Director for Information Technology

Guests:

- Amanda Wilkson, Bates Carter

ACTIONS TAKEN

- **APPROVED - Motion to amend and approve agenda to include under old business Update on Purchase Card and under new business Budget FY2022 Status**
- **APPROVED - Motion to approve March 23, 2021 minutes**
- **APPROVED – Motion to approve financial audit as presented**
- **APPROVED - Motion to approve reconciled 9-month FY2021 financial statements**
- **APPROVED – Motion to approve WGRLS Finance Policy with the changes discussed**
- **TABLED – Budget FY2022 discussion**
- **APPROVED – Motion to approve Purchase Card Policy as the final version and to be presented to the board**
- **APPROVED - Motion to adjourn**

The meeting was adjourned at 10:08 a.m.

Minutes taken by Stephanie Irvin, Deputy Director