



**West Georgia Regional Library System Executive Committee
Special Called Meeting**

MINUTES

May 1, 2020 at 10:00 a.m.

WGRLS Administration Building - Conference Room and via live conference
124 W. Chandler St. // Carrollton, GA 30117

The meeting was called to order at 10:01 a.m. by Denney Rogers, Chairman.

Trustees in attendance (county in parenthesis):

- Denney Rogers, Chair (Heard County)
- Denise Askin, Vice-Chair (Carroll County)
- Beth Hammond, Secretary (Heard County)

Staff in attendance:

- Jeremy Snell, WGRLS Director
- Stephanie Irvin, WGRLS Deputy Director

APPROVAL OF AGENDA

Motion to Approve Agenda - Askin; Second-Hammond; No Discussion; MOTION APPROVED: Vote 3-0.

Rogers	Hammond	Askin
YES	YES	YES

PROPOSED PANDEMIC RECOVERY OF SERVICES PLAN

Mr. Snell presented a document (copy attached) outlining the proposed phases of the pandemic recovery of services plan for the West Georgia Regional Library System (WGRLS). Mr. Snell explained that the plan has five levels with 14-day intervals between each level that allows for increased service levels moving towards full service in accordance with social distancing guidelines. Mr. Snell stated that libraries should be open for curbside/drive through pickup the week of May 25th, and fully open, with social distancing protocols in place, by early June. Mr.

Snell also explained what was being done to obtain necessary cleaning supplies, personal protective equipment for employees (PPE), and steps for sterilization for returned books. Mr. Rogers stated he would like for the system to stay within the guidelines set by the governor and agrees with erring on the side of caution. Ms. Askin and Ms. Hammond agreed. Ms. Hammond asked if the plan applied to all libraries. Mr. Snell clarified it would only apply to the centralized libraries, but decentralized libraries were seeking guidance of the regional office as well. All of the libraries were striving to open safely.

Ms. Askin asked about the cleaning processes for the Bowdon library, which Mr. Snell had said might open the week of May 4th, 2020. Mr. Snell said the City of Bowdon is trying to procure cleaning supplies and a protective barrier for the circulation desk. He has a meeting with the City Manager later today, and he is hopeful he can persuade him to be less proactive in his opening at the present time.

Motion to Approve Pandemic Recovery of Services Plan-Askin; Second-Hammond; No Discussion; MOTION APPROVED: Vote 3-0.

Rogers	Hammond	Askin
YES	YES	YES

APPROVAL OF FINES AMNESTY THROUGH MAY 31, 2020

Mr. Snell said that the Executive Committee had granted approval for fine amnesty through April 30, 2020, due to orders by local governments to shelter in place and the subsequent statewide shelter in place order. This action was meant to support sheltering in place and to alleviate some of the public need to return items on time, as well as to aid libraries which were unable to empty their book drops during that time. The libraries that were able to check items in during the closures have been doing so under the “fines amnesty mode” option. Mr. Snell asked for approval to continue with the fine amnesty program through May 31, 2020.

Motion to Approve Fines Amnesty Through May 31, 2020 -Askin; Second-Hammond; No discussion; MOTION APPROVED: Vote 3-0.

Rogers	Hammond	Askin
YES	YES	YES

The meeting was adjourned at 10:14

Minutes taken by Stephanie Irvin, Deputy Director

Minutes reviewed by Beth Hammond, Secretary