

**West Georgia Regional Library System Board of Trustees  
Called Meeting of the Executive Committee**

June 9, 2020 at 1:00 p.m.

This Special Called Meeting was held via teleconference per O.C.G.A. 50-14-1(g).

The meeting was called to order at 1 p.m. by Denise Askin, chair.

**Trustees in attendance:**

Beth Hammond  
Denise Askin  
Denney Rogers

**Trustees absent:**

None

**Staff in attendance:**

- Jeremy Snell, WGRLS Director
- Stephanie Irvin, WGRLS Deputy Director

**New Business:**

Consideration of Revised Recovery of Services Plan

Mr. Snell shared the revised recovery of services plan for WGRLS. WGRLS is getting close to reopening buildings. The plan is to reopen incrementally, with limited services leading into full services. Therefore, additional sections have been added to the recovery of services plan. Newly added to the plan are the “3A” and “4B” sections.

Currently, all libraries are, at minimum, providing contactless services. In the newly added 3A level of service, limited public computer use would be allowed. Service level 3B would allow



patrons to browse collections. Service level 3A allows a library to operate with a reduction of one third hours. All libraries are not operating at normal levels.

Level 4A would expand services, provide for return to normal operating hours, and continue to allow for contactless services. Study rooms and meeting rooms would become available at this point. After that would be Level 4B, which would expand services to limited programming and expand meeting room use.

Mr. Snell shared that COVID-19 data in the service area is charted daily to determine the trajectory trend of new cases. A 14 day downward trend of data is currently being used to determine when service will move to the next level (for example, from Level 3 to Level 4). With the new plan, a seven day trajectory period would be used to move between levels (for example, from level 3A to 3B).

Ms. Askin asked what would necessitate going back to Level 1 service. Mr. Snell said it would need to be the result of a shelter in place order by the Governor or an executive board order. Barring one of these, contactless service is the minimal level of services which will be provided.

Ms. Askin asked if there would be signs asking patrons to wear masks. Mr. Snell said he understands from a public health standpoint it is a recommendation, but he doesn't feel comfortable requiring the public to wear them. Staff will be wearing masks, and it will be recommended that patrons do as well.

Ms. Askin asked if caution tape or something similar would be used to close off collections. Mr. Snell confirmed shelves would be closed off; however, libraries are able. For example, some may use caution tape, while others may rearrange furniture.

**Motion to Approve Recovery of Services Plan - Askin; Second - Hammond; No Discussion; MOTION APPROVED: Vote 2-0.**

<b>Hammond</b>	<b>Askin</b>
<b>YES</b>	<b>YES</b>



Ms. Hammond if it was a possibility for all libraries to open on June 10 so there could be one announcement to the public. Mr. Snell said Douglas County and Paulding County may be following their own opening schedules. He is trying to coordinate opening at the same time since it is easier for messaging. He shared Douglas County won't open until probably July 22, and that Paulding County libraries remain at contactless services.

**The meeting adjourned at 1:16.**

Minutes taken by Stephanie Irvin, Deputy Director.

Minutes reviewed by Beth Hammond, Secretary.