



**West Georgia Regional Library System
Board of Trustees Executive Called Meeting**

SUMMARY MINUTES

February 18, 2022 at 12:00 p.m.

This meeting was held in person at
124 W Chandler Street
Carrollton, GA 30117

Trustees in Attendance:

- Denise Askin (Carroll County) - Chair
- Tracy Crooks (Douglas County) – Secretary

WGRLS Staff in Attendance:

- Stephen Houser, Director
- Stephanie Irvin, Deputy Director – (remote)
- Kristy Greene, Assistant Director for Materials Management
- Justin Nobles, Assistant Director for Technology

Absent:

- Mike McPherson (Carroll County)

The meeting was called to order at 12:22 p.m. by Denise Askin, WGRLS Regional Board Chair.

Motion to Approve the Agenda – Crooks; Second - Askin; No Discussion; MOTION APPROVED: Vote 2-0.

Askin	McPherson	Crooks
YES	ABSENT	YES

Old Business

First Read: Circulating Technology Policy

Ms. Irvin presented the Circulating Technology Policy. There was discussion about charges for lost items. No action was needed since this was the first read.

First Read: Social Media Policy

Ms. Irvin presented the Social Media Policy. There was discussion how WGRLS posts would be moderated. Ways to do so were discussed. Ms. Irvin will take the policy back to the internal committee to address board concerns. No action was needed since this was the first read.

Second Read: Collection Development Policy/Materials Reconsideration Form

Ms. Greene presented the Collection Development Policy and accompanying Material Reconsideration Form.

Motion to Approve the Collection Development Policy and Materials Reconsideration Form – Crooks; Second - Askin; No Discussion; MOTION APPROVED: Vote 2-0.

Askin	McPherson	Crooks
YES	ABSENT	YES

New Business

Bookmobile Contract

Mr. Houser presented the proposed pop-up bookmobile purchase agreement between WGRSL and American Custom Design Vehicles. Ms. Askin noted the total purchase price listed differed from the amounts of the individual parts. Mr. Houser updated the agreement.

Motion to Approve the Contract for the Pop-Up Bookmobile with an Amended Price of \$87,025.00 – Crooks; Second - Askin; No Discussion; MOTION APPROVED: Vote 2-0.

Askin	McPherson	Crooks
YES	ABSENT	YES

Adjournment

Motion to Adjourn – Crooks; Second - Askin; No Discussion; MOTION APPROVED: Vote 2-0.

Askin	McPherson	Crooks
YES	ABSENT	YES

The meeting was adjourned at 12:52 p.m.

Minutes taken by Stephanie Irvn, WGRSL Deputy Director

Minutes reviewed by Tracy Crooks, WGRSL Regional Board Secretary