

CONSTITUTION OF THE HARALSON COUNTY LIBRARY BOARD

ARTICLE I. NAME

The name of this organization shall be the Haralson County Library Board.

ARTICLE II. PURPOSE

This Constitution and Bylaws are a companion document to the Constitution and Bylaws of the West Georgia Regional Library System and are intended to clarify local practices and the relationship of the local libraries to the regional system. There is to be no conflict between provisions of this Constitution and Bylaws and those of the West Georgia Regional Library System. If inadvertent conflict occurs, the Regional Constitution and Bylaws shall govern.

ARTICLE III. COUNTY LIBRARY BOARD OF TRUSTEES

Section 1. The Haralson County Library Board of Trustees shall be composed of five (5) members. One (1) member shall be appointed by the Warren P. Sewell Memorial Library Board of Bremen, one (1) member shall be appointed by the Tallapoosa Public Library Board, one (1) member shall be appointed by the Haralson County Commissioner, one (1) member shall be appointed by the Haralson County Board of Education, one (1) member shall be appointed by the Bremen Board of Education, and one (1) member shall be appointed by the City of Buchanan.

Section 2. The term of office shall be three (3) years, with starting and ending dates corresponding to the state fiscal year. Members shall serve staggered terms, so that at least one member's term of office expires each year.

Section 3. Any person appointed to the Haralson County Library Board must be a resident of the county which he represents. If he moves his legal residence outside the county, he shall be replaced on the Board.

Section 4. Vacancies shall be filled in the same manner as appointments are made. If a vacancy occurs prior to the expiration of a trustee's term, the new appointee shall complete the unexpired term.

Section 5. The Haralson County Library Board shall appoint two (2) of their members to represent it as members of the West Georgia Regional Board. They shall be entrusted with representing and interpreting the interests of the Haralson County Library Board to the Regional Board.

ARTICLE IV. OFFICERS

Section 1. The officers of the Board of Trustees shall be a Chairman, a Vice Chairman, and a Secretary elected from those serving on the Board. These officers shall perform the duties prescribed by the Bylaws and by the parliamentary authority adopted by the Regional Library Board.

Section 2. Officers are elected for one (1) year terms.

Section 3. The officers shall be elected at the May meeting to serve for one year or until their successors are elected, and their terms of office shall begin at the close of the meeting at which they are elected.

ARTICLE V. AMENDMENT OF CONSTITUTION

This constitution may be amended at any regular meeting of the Board of Trustees by a two-thirds vote of the members present.

BYLAWS OF THE HARALSON COUNTY LIBRARY BOARD

ARTICLE I. DUTIES AND RESPONSIBILITIES OF BOARD MEMBERS

Section 1. The County Library Board of Trustees is the group from which the members of the West Georgia Regional Library Board of Trustees, the governing body of the West Georgia Regional Library System, are drawn.

Section 2. The Haralson County Library Board of Trustees shall set local policies and practices when there is no Regional Library System policy governing that area of service.

Section 3. The Regional Library System Director shall be notified in advance of all meetings of the Board or committees.

ARTICLE II. DUTIES OF THE OFFICERS

Section 1. The Chairman shall preside at all regular or called board meetings. He shall appoint all committees and shall be an ex officio member of all committees.

Section 2. The Vice-Chairman shall preside in the absence of the Chairman. All other duties of the Vice-Chairman shall be assigned by the Chairman.

Section 3. The Secretary shall record the official actions of the Board, keep a record of attendance at Board meetings, and have the custody of the official books which shall be housed at the West Georgia Regional Library headquarters. He shall notify the proper appointing authorities of vacancies which may occur on the County Library Board. The Secretary shall send copies of the minutes of all meetings to the Director of the West Georgia Regional Library System. He shall report changes of membership to the Director.

ARTICLE III. MEETINGS.

Section 1. The Haralson County Library Board shall hold no less than four regular meetings during each fiscal year, including no less than one each calendar quarter. Meetings shall be held on the 3rd Wednesday in the months of February, May, August, and November at 11:00 a.m.; in the event that the November meeting falls on the Wednesday immediately preceding Thanksgiving, the November meeting shall be held on the 2nd Wednesday of November. The location of regular meetings shall rotate among the three libraries in Haralson County as follows:

February	Warren P. Sewell Memorial Library of Bremen
May	Tallapoosa Public Library
August	Warren P. Sewell Memorial Library of Bremen
November	Buchanan-Haralson Public Library

Section 2. Prior to each regular or called meeting the Secretary shall notify each member and the Director of West Georgia Regional Library of the date, time, and place of the County Board meeting.

Section 3. Three (3) members of the Board of Trustees constitute a quorum. No official business may be conducted without a quorum.

ARTICLE IV. ATTENDANCE

Section 1. A Board member shall be removed for cause or for failure to attend three consecutive regularly scheduled meetings.

Section 2. A letter reporting the removal and specifying the cause shall be sent to the affected Board member and to the appointing authority responsible for his appointment. The appointing authority shall be asked to appoint another representative to fill that member's unexpired term.

ARTICLE V. AMENDMENTS

These Bylaws may be amended at any regular meeting of the Board of Trustees by a two-thirds vote of the members present, provided that a quorum is present.