



Regular Meeting Minutes

January 14, 2025 at 9:00 a.m.

WGRLS Regional Office

124 W. Chandler Street | Carrollton, GA 30117

Meeting called to order at 9:05 a.m.

Attendance

Rachael Carter, Carroll County
Chloe Wilson, Haralson County
Denney Rogers, Heard County
Larry Wood, Haralson County
Pat Rakestraw, Paulding County
Sabrina South Thompson, Heard County
Tracy Crooks, Douglas County
Katie Henry, Douglas County
Charlene Thomas, Carroll County
Stephen Houser, WGRLS
Kristy Greene, WGRLS
Eric Napier, WGRLS

Absent

Katie Anderson, Paulding County
Julie Dobbs, Carroll County
Karen Newman-Jones, Paulding County

Approval of Agenda

- Motion to approve: Katie Henry, 2nd Tracy Crooks; all in favor, no discussion

Approval of November 12, 2024 Minutes

- Larry Wood: Request to update minutes to include committee member appointments summary. In lieu of adding to the minutes, the Director is to email a copy of the spreadsheet that outlines all committee appointments for board member reference.
- Motion to approve: Larry Wood, 2nd Katie Henry; all in favor

Public Comments - n/a

Director's Report

- Presented system and Director's updates
 - Larry Wood raises questions about the Financial Literacy Programs
- Presented Local Funding Comparison and Peer System Updates

- Tracy Crooks questions if there is a timeline to meet our funding goals and how we should approach funding entities; what is our marketing campaign strategy and who should be increasing funding/is lacking in their existing funding comparatively
 - Stephen suggests that Paulding and Carroll County have a discrepancy in funding compared to other WGRLS counties

Committee Reports

- Finance Committee
 - Action Item: Financial Reports
 - Motion to approve: Larry Wood, 2nd Rachael Carter; all in favor, no discussion
 - Action Item: FY25 Proposed Amended Budget
 - Motion to approve: Larry Wood, 2nd Sabrina South-Thompson; all in favor, no discussion
- Policy Committee
 - Discussion Item, 1st Read: Naloxone Policy and Procedures
 - Questions regarding administration liability, shelf life, cost, training
 - Tracy Crooks recommending appointing a Risk Management point person to be trained along with other first aid administration within each library
 - Chloe Wilson expresses her opinion that she'd rather have AED devices and Stop the Bleed kits at all branches versus just Narcan as a priority; also concerned with the liability of the administrator if the dosage is out of date
 - Request to see an overarching Risk Management/First Aid policy to include all of the above mentioned devices and kits, to include Narcan
 - Action Item, 2nd Read: Revised Collection Development Policy, Material Reconsideration Form
 - Motion to approve: Katie Henry, 2nd Rachael Carter; all-in favor, no discussion
- Buildings and Grounds Committee
 - Action Item: Facilities Improvement Plan
 - Motion to approve: Rachael Carter, 2nd Katie Henry; all in favor, no discussion

New Business

- Action Item: RFP for Outdoor Digital Signage
 - Director request to schedule an executive committee meeting after the 30 days of the RFP have elapsed
 - Tracy Crooks requested to see a visual image/specs of the sign proposed
 - Tracy Crooks asked the cost, which is \$38,000; insurance covering the cost due to the last sign that was destroyed
 - Pat Rakestraw requests confirmation that the new sign is insured by property insurance in a case of future damage, which the Director confirmed it is

- Motion to approve: Katie Henry, 2nd Chloe Wilson; all in favor
- Action Item: MOU with Three Rivers Regional Commission
 - Motion to approve: Sabrina South-Thompson, 2nd Katie Henry; all in favor, no discussion
- Action Item: Deaccession of Surplus Equipment
 - Motion to approve: Katie Henry, 2nd Tracy Crooks; all in favor, no discussion
- Discussion Item: Library Board Annual Assessment
 - We will review in more detail in our March meeting and allot time for discussion

Announcements - N/A

Meeting adjourned at 10:01 a.m.: Motion by Larry Wood, 2nd Tracy Crooks. Unanimously approved.

Next Regular Meeting: March 11, 2025