



## Regular Meeting Minutes - Action Item Recap

September 10, 2024 at 11:00 a.m.

WGRLS Administration Building | 2nd Floor  
124 W. Chandler Street | Carrollton, GA 30117

Meeting called to order at 11:23 a.m.

### Attendance

Rachael Carter, Carroll County  
Paula Steed, Carroll County  
Charlene Thomas, Carroll County  
Chloe Wilson, Haralson County  
Denney Rogers, Heard County  
Larry Wood, Haralson County  
Pat Rakestraw, Paulding County  
Katie Anderson, Paulding County  
Sabrina South Thompson, Heard County  
Justin Nobles, WGRLS  
Stephen Houser, WGRLS  
Holly Phillips, WGRLS

### Absent

Tracy Crooks, Douglas County  
Katie Henry, Douglas County

### Approval of Agenda

Motion to approve - Katie Anderson, 2nd Paula Steed. Unanimously approved.

### Approval of July 24, 2024 Minutes

- Larry Wood - request to mark out 'narrative' and replace it with Manager's Discussion & Analysis. He also did not approve FY25 proposed amended budget, he abstained, requesting that to be corrected.
- Motion to approve with amended Items - Larry Wood, Chloe Wilson 2nd. Unanimously approved.

### Public Comments

### Director's Report

### Statistical Data vs. Benchmarks

## Finance Committee

- **Action Item: FY24 Corrected Financial Reports**
  - Motion to approve - Sabrina South Thompson, 2nd Katie Anderson. Unanimously approved.
- **Action Item: FY25 Proposed Amended Budget.**
  - Motion to approve - Katie Anderson, 2nd Rachael Carter. Larry Wood abstained. Does not approve because he feels reserve funds would be better used toward COLA raises for employees that aren't getting raises this year.
- **Action Item: 3rd Party Accountant Contract**
  - Motion to approve - Larry Wood, 2nd Katie Anderson. Unanimously approved to move forward with the contract from JAT w/ approval from our lawyer.

## Policy Committee

- **First Read - Capital Assets Policy**
- **First Read - Circulating Technology Policy, Circulating Technology Liability Waiver**
- **Second Read - Revised Collection Development Policy, Material Reconsideration Form**
  - Motion to approve - Katie Anderson, 2nd Sabrina South Thompson. Unanimously approved.

## Buildings and Grounds Committee

- **Discussion Item: Site Visit Results Presentation**
- **Action Item: Contract for Landscape Improvements**
  - Motion to approve - Katie Anderson, 2nd Rachael Carter. Unanimously approved.

## Old Business

- **Action Item: Approval of Fines Free Procedure**
  - Motion to approve - Sabrina South Thompson, 2nd Rachael Carter. Chloe Wilson, Denney Rogers, Larry Wood abstained. Larry Wood doesn't want to force each branch. Chloe Wilson feels that this could be a 'slippery slope' to waiving all fees, including adults. Director does not believe that it would be a slippery slope and that the benefit would be critiqued overtime to consider a continuation of the procedure and any consideration of expansion.
  - Katie Anderson - Motion to add an amendment to collect data of the procedure in January 2027 and report on the benefits and losses. Data will inform a decision to continue or expand, as the results dictate.
    - Motion to approve amendment - Katie Anderson, 2nd Sabrina South Thompson. Unanimously approved.

## New Business

- **Action Item: RFP for Booklockers (GPLS Connectivity Grant)**
  - Motion to approve - Chloe Wilson, 2nd Katie Anderson. Unanimously approved.
- **Action Item: Calendar Year 2025 Board Meeting Schedule**

- Motion to approve - Larry Wood, 2nd Denney Rogers. Unanimously approved.
- **Discussion Item: Creation of Salary Study Committee**
- **Discussion Item: Board Retreat Agenda, November 12, 2024**

### **Announcements**

**Meeting adjourned at 1:08 p.m.** - Motion Katie Anderson-, Chloe Anderson 2nd. Unanimously approved.